

## BENWOOD HOMEOWNERS' ASSOCIATION, INC.

PO Box 6010  
Cleveland, TN 37320

The Annual Meeting of the **Benwood Homeowners' Association, Inc.** will be held on:

**Tuesday, November 17, 2015 at 6:00 p.m.**  
Michigan Avenue Baptist Church  
2741 Benton Pike NE  
Cleveland, TN

Dear Homeowner:

Please make plans to join us on November 17<sup>th</sup> at 6:00 pm at Michigan Ave. Baptist Church for your annual homeowners' association meeting. The By-Laws require the presence, in person or by Proxy, of twenty-five percent (25%) of our members. Each lot owner has one vote. If you are unable to attend, please fill out your Proxy and give a neighbor the right to vote on your behalf. A proxy will be included in the packet that will be mailed to you. **It is imperative that we have a quorum so we can carry on with the business of the Homeowner's Association.** Effective, January 1, 2016 the Benwood HOA Board of Directors will have one vacant position which we need to fill at this time.

Please note: Yearly fees will be due on December 31, 2015. Any payments received after March 31, 2016 will be delinquent and assessed a \$25.00 late charge. Dues are \$100.00 each year. If you have a circumstance that is keeping you from paying your dues, please contact us immediately. We are willing to work with you. Communications to the HOA: [benwoodhoa@gmail.com](mailto:benwoodhoa@gmail.com) or PO Box 6010, Cleveland, TN 37320. Website: [www.benwoodhoa.com](http://www.benwoodhoa.com).

Thank you,

The Board of Directors

### AGENDA

1. Welcome
2. Quorum
3. Call to Order
4. Business:
  - Review/Amend Agenda
  - Review/Amend 2015 Minutes
  - President's Report
  - ARC Report
  - Treasurer's Report & 2016 Budget Review
5. Nominations to Board (1)
6. Open Floor
7. Adjourn Meeting