

BENWOOD HOMEOWNERS' ASSOCIATION, INC.

ARCHITECTURAL REVIEW COMMITTEE

The Architectural Review Committee ("ARC") reviews all requests for modification to the outside of homes and lots following the original lot improvements. The ARC encourages tasteful and aesthetically pleasing architectural design consistent with the existing structures and landscaping within the Benwood Restrictions. The ARC is concerned with the impact of any improvement to surrounding neighbors and property.

To complete an Application, the resident must submit:

1. A completed Application form in triplicate.
2. A detailed scale drawing, construction plans, or final survey as appropriate, of the improvement (i.e., room addition, garage addition, outbuilding, screened enclosure, landscape redesign, etc.).
3. A thorough description of the changes proposed will facilitate the ARC in arriving at a decision, thereby expediting your Application.

The review process may take up to a month, but every effort will be made to accommodate the desire of homeowners to "get on with their project."

Thank you for your cooperation. Your Application can be dropped off or mailed to:

BENWOOD HOMEOWNERS' ASSOCIATION, INC.
ATTENTION: ARCHITECTURAL REVIEW COMMITTEE
POST OFFICE BOX 6010
CLEVELAND, TN 37320-6010

NOTE: Plans are reviewed for the limited purpose of determining aesthetic compatibility with the community in general subject to the approving authority and whether the plan is in compliance with the declaration of the restrictions. Plans are approved or disapproved on a limited basis. No review has been made with respect to functionality, safety, compliance with governmental regulations or otherwise and reliance on approval should not be made by any party with respect to such matters. The approving authority disclaims liability of any kind with respect to submitted plans, the review or any structures built, including, but not limited to liability for negligence or breach of express or implied warranty. This approval is superseded by all applicable County building and zoning ordinances.

***PLEASE BE ADVISED THAT YOU ARE RESPONSIBLE FOR OBTAINING ANY REQUIRED
BRADLEY COUNTY PERMITS AND INSURING THAT YOUR PLANS DO NOT VIOLATE ANY
APPLICABLE COUNTY BUILDING CODES.***

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APPLICATION FOR ARCHITECTURAL REVIEW

Please fill out in TRIPPLICATE and attach a copy of the complete set of plans to this Application.

NAME: _____

ADDRESS: _____

LOT NO.: _____

PHONE NO.: HOME _____ WORK _____ CELL _____

Approval is hereby requested to make the following modification, alteration or addition to my home or lot. I understand that the ARC meets once a month and the 30-day review period does not commence until all documentation to complete my Application is received by the ARC. I also acknowledge that work will not commence on this improvement until notification of approval has been issued by the ARC and/or I have obtained the property County building permits.

I/we submit the attached plans for exterior modification to the ARC for consideration and approval:

All requests must have appropriate documentation attached for consideration. Actual dimensions, plats of property, architectural drawings, building permits when applicable, setbacks, materials to be used, and color charts/chips.

Please check the appropriate project:

Major Landscaping Modification
 Change of Paint and/or Trim Color
 Shutters
 Garage Door Replacement

Screened Room or Addition
 Fence Plan and Detail
 Driveway Modification

Other:

Contractor's Name ad Address:

Contractor's License No.: STATE OF TN: _____ BRADLEY COUNTY: _____

Permits Issued: _____

APPLICANT SIGNATURE(S) _____

PLEASE PRINT NAME/NAMES _____

FOR ARC USE ONLY

DATE RECEIVED: _____ APPLICATION COMPLETE: YES NO

IF NO, DATE OWNER CONTACTED: _____

DATE APPROVED: _____ DATE DENIED: _____

ARC CHAIRPERSON'S SIGNATURE: _____

COMMENTS OF ARC:
